

MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Jacky Dale-Evans
Serendipity, Main Street, Maids Moreton, Bucks, MK18 1QS
Tel: 01280 814483 Email: maidsmoretonclerk@gmail.com
www.maids-moreton.co.uk

Issue Date: 14th May 2021

Dear All Councillors,

You are hereby summoned to the **Annual Meeting of Maids Moreton Parish Council** to be held at the Scout Hut/Playing Fields on the 19th May 2021 at 7.30pm when the under mentioned business will be transacted.

(Please bring an appropriate chair to sit on if possible.)

Signing of Declaration of Acceptance of Office for all councillors that have not already signed.

Completion and signing of Register of Interest for all councillors that have not already completed and signed.

AGENDA

- 61/21 **Nomination and Acceptance of Chairman**
- 62/21 **Nomination and Acceptance of Vice Chairman**
- 63/21 **To receive apologies for absence and welcome.**
- 64/21 **Public Open Forum 1:** Members of the public are invited to bring matters to the attention of the council. Please note that only items on this agenda can be discussed and agreed at this meeting.
- 65/21 **Members' Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 66/21 **Approval of minutes:** To agree the minutes from the Parish Council Meetings held on Zoom on 3rd March 2021 and 29th March 2021.
- 67/21 **Correspondence requiring a decision to be made.**
- 68/21 **Clerks Report** – See attached report.
- 69/21 **Annual Governance & accountability Return 2020/21 – all documents attached via separate email.**
 - a) Members to consider the findings of the Internal Audit review.
 - b) Members to consider & approve Section 1 - Annual Governance Statements 2020/21
 - c) Members to agree the Bank reconciliation for 31 March 2021.
 - d) Members to agree the explanation of variances for 2020/21.
 - e) To consider & approve Section 2 -Annual Accounting Statements 2020/21
 - f) Members to ensure that the Accounting Statements are signed and dated by the Chairman of the meeting.
 - g) Members to agree the dates of the period for the Exercise of Public Rights.
- 70/21 **Policy Review** – to review or adopt the following policy documents:
 - a) Code of Conduct – Review
 - b) Asset Register – Review
 - c) Risk Assessment – Review to include Covid 19 Business Continuity Plan and Risk Assessment for Playing Fields
 - d) Standing Orders – Review
 - e) Finance and Internal Control - Adopt

Please note this is a public meeting and you may be filmed, recorded, or published.

Members of the public: if you would like to see any of the attachments please contact the clerk at maidsmoretonclerk@gmail.com

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- 71/21 **The introduction of a Finance and Strategy Committee** – It is good practice to have a Finance and Strategy Committee which meets 4 times a year to ensure compliance and progression within Financial and Strategic matters. To agree the creation of a Finance and Strategy Committee.
- 72/21 **Election or confirmation of continuation of roles into the following groups and working parties:**
- Finance and Strategy Committee
 - Neighbourhood Plan Working Party
 - Playing Field Working Party
 - Playground Working Party
 - Community Board Meetings
- 73/21 **To agree dates for meetings during 2021/22 – see attached proposed list**
- 74/21 **Planning – New**
- Report from PH on planning in the village, to include updates on outstanding applications.

Application Number	Details	Progress
20/03942/APP Land Rear Of 3 The Pightle Maids Moreton Buckinghamshire MK18 1QP Erection of 2 dwellings (amendment to approval 18/02821/APP)	Refused 21/03/21 PH has a declared pecuniary interest in the application.	Appeal lodged 04/21
21/01338/ALB Scotts Farm House Towcester Road Maids Moreton Buckinghamshire MK18 1RD Repair and paint building exterior. Minor repairs required to areas of stone, brick and plaster. Paint to be applied to same areas and a stain to wooden beams.	New	

- 75/21 **Delegation of Powers to the Proper Officer – to be reviewed on 28th June 2021**
- 76/21 **Councillors Open Forum:** Councillors to bring items forward for the next agenda.
- 77/21 **Public Open Forum:** members of the public may make further comments and suggestions for agenda items for the next meeting having heard the discussions at this meeting.
- 78/21 **Date, time and venue of the next meeting:** The next meeting will be held on 7th July 2021 at 7.30pm at Maids Moreton Village Hall or via Zoom if regulations allow.

Jacky Dale-Evans

Clerk to Maids Moreton Parish Council

All members of the public welcome.

Please ensure all current Corona Virus Regulations and Recommendations are followed.

Please ensure you comply with current social distancing regulations whilst at the meeting.

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